



IDAHO RECIPROCITY FORM OUT OF STATE CREDENTIAL VERIFICATION

Reciprocity is only granted when employment in Idaho has been offered or you are currently living in Idaho.
Incomplete, missing, and illegible information/documentation will result in an automatic denial of reciprocity.

Part I: To Be Completed By CNA

I am listed on the Nurse Aide Registry in the state of _____
under the first and last name of _____
my registration number is _____ Date of Birth _____

Phone Number _____ Social Security Number _____

Mailing Address _____
Street City State Zip

Email Address _____

I successfully completed a nursing assistant training program at _____

I successfully completed one semester of Nursing school at _____

- I completed the competency examination on (date) _____

Part II: Your Idaho Employer's Information

Name of Idaho Employer _____ Start Date of Hire _____

Employer Contact Name _____ Contact phone _____

Employer Contact Email _____

Mailing Address _____
Street City State Zip

Your employer will be notified of your eligibility to work in Idaho at the email listed above.

Part III: Required Documentation

You **MUST submit** the following items. **All documents must be in PDF format. No screen shots or photos accepted.**

- Submit a printed verification from **YOUR state's online** Nurse Aide Registry stating you are active and in good standing (no negative findings).
 - Submit your Nurse Aide NATCEP course certificate.
- OR**
Submit your transcripts showing you successfully completed 1 semester of nursing school.

Send completed forms to:

Fax: (208) 334-6629 or Email: IDNAP@dhw.idaho.gov

or mail to: ATTN: IDHW Idaho Nurse Aide Registry
Licensing & Certification—Bureau of Facility Standards
P.O. Box 83720, PTC 6th Floor
Boise ID 83720-0009

Idaho Nurse Aide
Registry Website



Check your
Registry Status

